St Benet's Multi Academy Trust
Orchard House, Hall Lane, East Tuddenham, Norfolk NR20 3LR
Tel: 01603 550147 | www.stbenets.org

21st October 2026

Dear Parent/Carer/Colleague,

**Consultation on Admission Arrangements for 2028/29 (2027 Determination Year)**

I am writing to notify you of the upcoming consultation on St Benet's MAT's admissions policy. The consultation period will run from **31 October 2026** until **11 December 2026**; during this time, members of our community are invited to express their views and any concerns about the proposed changes to the admission arrangements.

In accordance with the DfE's 2021 statutory 'School Admissions Code' guidance, as an Academy Trust we must consult if we wish to reduce the PAN (Planned or Published Admission Number) of an academy. The PAN is the maximum admission number for the academy. A list of proposed PAN reductions in St Benet's MAT academies is included with this letter and can be viewed online at www.stbenets.org/Consultations.

In accordance with statutory DfE guidance the consultation will run for six weeks and, as an interested party at a St Benet's MAT academy, we are keen to hear your views on the proposed changes; therefore, we invite you to participate in the consultation if you have any concerns regarding the matter.

All responses to the consultation should be made in writing and submitted **before midnight on 11 December 2026** to: Hannah Monk, Head of Governance: hannah.monk@donesc.org

Please note that written responses should outline your personal details, including your name, address and relationship to the school.

At the end of the consultation period, the Trust will consider the responses. The outcome of the consultation will be published on the Trust website as soon as possible following a decision being reached by the Trust. Hard copies will be made available on request to all respondents of the consultation.

If you wish to further discuss this matter, or anything mentioned in this letter, please contact Hannah Monk, Head of Governance, on hannah.monk@donesc.org.

Yours sincerely,

S Nixon

**Sam Nixon**
**Chief Executive Officer**

Diocese of Norwich
St Benet's
Multi Academy Trust

**TABLE OF PAN CHANGES**

| School Name | School First Admission Year | School Denomination | Current PAN | New PAN |
|---|---|---|---|---|
| Acle Church of England Primary Academy | Reception | Church of England | 30 | 30 |
| Alburgh-with-Denton Church of England Primary Academy | Reception | Church of England | 15 | 15 |
| Catfield Church of England Primary Academy | Reception | Church of England | 10 | 10 |
| Dickleburgh Church of England Primary Academy & Pre-School | Reception | Church of England | 30 | 30 |
| Diss Church of England Junior Academy | Year 3 | Church of England | 45 | 30 |
| Diss Infant Academy & Nursery | Reception | None | 30 | 30 |
| Garboldisham Church of England Primary Academy | Reception | Church of England | 15 | 15 |
| Happisburgh Church of England Primary Academy | Reception | Church of England | 16 | 16 |
| Harleston Sancroft Academy | Reception & Year 7 | Church of England | 60 / 100 | 60/100 |
| Hickling Church of England Infant Academy | Reception | Church of England | 8 | 8 |
| Little Plumstead Church of England Primary Academy | Reception | Church of England | 30 | 30 |
| Morley Church of England Primary Academy | Reception | Church of England | 20 | 20 |
| Newton Flotman Church of England Primary Academy | Reception | Church of England | 15 | 15 |
| Pulham Church of England Primary Academy | Reception | Church of England | 15 | 15 |
| Scole Church of England Primary Academy | Reception | Church of England | 15 | 15 |
| St Mary's Church of England Junior Academy | Year 3 | Church of England | 45 | 45 |
| St Mary's Church of England Primary Academy & Nursery | Reception | Church of England | 15 | 15 |
| Sutton Church of England Infant Academy | Reception | Church of England | 15 | 15 |
| Tacolneston Church of England Primary Academy | Reception | Church of England | 15 | 15 |